HORIBA Japan Domestic Group Privacy Notice

HORIBA, Ltd., HORIBA STEC, Co., Ltd., HORIBA Techno Service Co., Ltd. and HORIBA Advanced Techno Co., Ltd. (hereinafter collectively referred to as "HORIBA Japan Domestic Group") handle personal information in the possession of HORIBA Japan Domestic Group in accordance with this Privacy Notice (hereinafter this "Notice").

1. Basic policy relating to handling of personal information

HORIBA Japan Domestic Group hereby sets forth the following basic policy relating to handling of personal information.

● HORIBA Japan Domestic Group will acquire, use and provide personal information in accordance with applicable laws and regulations and this Notice.

● HORIBA Japan Domestic Group takes necessary and appropriate action for the security control of personal information, including preventing the leakage, loss or damage of its handled personal information.

● In case of entrusting the handling of personal information, HORIBA Japan Domestic Group exercises necessary and appropriate supervision for the purpose of ensuring proper security control.

● In case of reception of inquiries relating to handling personal information in the possession of HORIBA Japan Domestic Group, HORIBA Japan Domestic Group responds to the inquiries promptly in accordance with applicable laws and regulations after confirmation will be made that requesting person is a principal of such personal information in question.

2. Utilization purposes of personal information

Personal information acquired by HORIBA Japan Domestic Group will be used to the extent necessary to perform the business activities, including the supply of products, parts, services, technologies, know-how and all that supplied by HORIBA Group. Detailed utilization purposes of such personal information shall be set forth hereinafter and which includes but not limited to the purposes related to these categories.

● Sales activities for introductions or proposals relating to products or parts of HORIBA Group, as well as the promotion of them.

● Service activities for trial runs, maintenance, training and other supports relating to products or parts of HORIBA Group to customers making use of them.

● Consulting activities for supply of solutions for research and development, quality control and other areas by introducing technologies or know-how on analysis in the possession of HORIBA Group.

● Responses to inquiries and requests received from customers.

● Other utilization purposes indicated expressly to, or for which consent is received from customers at the time of acquisition of personal information.

● Implementation of various measures to promote understanding of HORIBA Group's business or to contribute to smooth relationships with HORIBA Group, such as enabling shareholders to exercise their rights and fulfill their obligations under applicable laws and regulations, and preparing, compiling or statistically processing data in accordance with prescribed standards.
● Provision of information to, and communication and notifications with, persons wishing to join HORIBA Japan Domestic Group; recruitment selection procedures; and onboarding procedures for successful candidates.
Please refer to our website for details concerning products, parts, services, technologies, know-how and all that supplied by HORIBA Group.

3. Third-party provision
Except for cases described below in "4. Entrustment" and "5. Joint utilization" and other cases where there is no requirement of obtaining principal's consent under applicable laws and regulations, HORIBA Japan Domestic Group may provide personal information to clients, dealers, etc. (hereinafter "Clients") upon obtaining principal's prior consent. In case of providing personal information of customers to third party in foreign countries, HORIBA Japan Domestic Group takes necessary actions for protection of the personal information in accordance with applicable laws and regulations. For information on the personal information protection regime in the relevant foreign country, please refer to the website of the Personal Information Protection Commission of Japan.

4. Entrustment
HORIBA Japan Domestic Group may entrust a whole or part of the handling of personal information to Clients to the extent necessary to achieve the purposes stipulated in the aforementioned "2. Utilization purposes of personal information". In such cases, HORIBA Japan Domestic Group selects the party who meets the requirements in accordance with the internal rule of HORIBA Japan Domestic Group, and also exercises necessary and appropriate supervision over the said Clients in accordance with applicable laws and regulations.

5. Joint utilization
HORIBA Japan Domestic Group may use names, sexes, contact details (addresses, telephone numbers, e-mail addresses, etc.), places of employment, departmental affiliation, official positions, information concerning purchased products or services, inquiry histories and other required personal information, jointly with our affiliates in Japan or overseas to the extent necessary to achieve the purposes stipulated in the aforementioned "2. Utilization purposes of personal information". For details of such group companies, dealers or agents, please refer to the HORIBA Japan Domestic Group website or contact us at the inquiry desk below.

6. Procedures for personal information disclosure, etc.

(1) With regard to personal information in the possession of HORIBA Japan Domestic Group, any person who wishes to receive notification of utilization purposes, disclose, correct, add or delete the contents of, cease the utilization of, erase, and cease the third-party provision of the personal information or take other actions, may direct the said requests to the Personal information protection inquiries desk listed below.

(2) In preparing to provide notification of utilization purposes, disclose information contents or engage in other responses, subsequent to submission from the requesting person or a representative of that person of the required matters on a prescribed format, HORIBA Japan Domestic Group will be made in accordance with applicable laws and regulations as far as HORIBA Japan Domestic Group could confirm whether requesting person is a principal or its representative. In such cases, there may be cases where HORIBA Japan Domestic Group asks to pay actual expenses of the said responses.

(3) In cases where responding to the requested contents is deemed to threaten infringement upon applicable laws or regulations, where conspicuous obstructions may occur in the business operations of HORIBA Japan Domestic Group, or where it is concluded that no need exists for such responses in accordance with applicable laws and ordinances or the internal rule of HORIBA Japan Domestic Group or other pertinent circumstances, it may be impossible to respond to the said requests.

7. Website information safety control measures

(1) HORIBA Japan Domestic Group manages and stores personal information under a strictly structured control system, making every possible effort to strengthen the level of its security to ensure that personal information is not lost, destroyed, falsified or leaked to third party.

(2) In case of being supplied with personal information, HORIBA Japan Domestic Group takes precautions to prevent illicit access by third party through information encryption based on the Secure Sockets Layer (SSL) schemes or other means, thereby makes efforts to preserve safety within a reasonable extent.

(3) HORIBA Japan Domestic Group shall not assume any liability in the unlikely event that damages are suffered either by principals or by third party as a result of illicit actions by hackers or other entities who breach the sphere of security measures in place.

(4) For details of the safety control measures implemented by HORIBA Japan Domestic Group, please contact the Personal information inquiries desk listed below.

(5) For the use of cookies, etc. on the HORIBA Japan Domestic Group website, please refer to our cookie statement.

8. Changes in this Notice

HORIBA Japan Domestic Group may make changes or other revisions in this Notice at any time in order to comply with changes in applicable laws or regulations or legitimate business

purposes. Such changes will be posted on this website.

9. Party who is responsible for management of personal information

2, Miyanohigashi-cho, Kisshoin, Minami-ku, Kyoto City, 601-8510, Japan

HORIBA Ltd.

President Masayuki Adachi

10. Personal information inquiries desk

- HORIBA Japan Domestic Group

  Personal information protection inquiries desk

  Administration Department, HORIBA Ltd.

- Email address

  privacy.hor@jp.horiba.com

- Address

  2, Miyanohigashi-cho, Kisshoin, Minami-ku, Kyoto City, 601-8510, Japan

- Tel: 075-313-8121

- Fax: 075-321-8312